

SACRISTAN MINISTRY DESCRIPTION

Sacristans are Liturgical Ministers. All Liturgical Ministers are disciples of Jesus who are called by God for God's purpose with unique gifts. Serving as a minister means that Sacristans are #1: Ambassadors for Jesus Christ, #2, Ambassadors for the parish community of St. Pius X. A regular life of prayer and service are essential for Sacristans' growth in Jesus and the ministry of service. Gifts that fit well with this ministry are: attention to details, hospitable nature, conscientiousness, timeliness (early arrivers), and humble service (behind the scenes helper). Sacristans seek to grow in their personal relationship with Jesus and actively look to encounter Jesus in our community through this ministry especially. Sacristans reflect on and share those encounters with others.

Prepare

- Always request a substitute via Ministry Scheduler Pro if you are unavailable to serve when scheduled.
- Place a small corporal on the left of the sink for purification & a dish towel right of the sink if desired.
- Retrieve the ciborium from the tabernacle using the key in the tabernacle stand. Leave the door closed but unlocked.
- 5pm Vigil Mass sacristan, please put away the sign, candle stand, confessional kneeler/chairs, and confessional screen.

Tray

- *Large Tray:* Obtain large tray from top of freezer.
- *Hand Washing needs:* Place a finger towel, lavabo bowl, and pitcher with 1/2 water on the tray.
- *3 Gold bowls:* Remove coverings from bowls in the closet, wipe with a cloth to remove lint/dust, and Stack the needed 3 gold bowls with thick purificator cloths between each to prevent scratching.
- *Ciborium:* place the ciborium on the tray, leaving all consecrated hosts inside for extended ministry.
- *Chalice:* place Father's chalice with a purificator on the tray
- *Extra purificator:* place one extra purificator on the tray for use after communion.
- Place tray on the credence table as pictured here.



Flagon and Presider's Communion Bowl

- Small Glass Flagon:
 - Pour less than 1 oz of wine into the small flagon (for now).
 - Bring it to the gifts table at any time either before Mass or when you bring out the final count of hosts in the Wood bowl.
- Fr. Greg's Wood Communion Bowl
 - Put exactly the total number of hosts needed for your count + 10 in the Wood bowl. Do not consider the ciborium count as part of your total count at this time unless advised otherwise.
 - One option is to prepare a set amount before Mass and stand in the Gathering Area using a counter to count the people until the Glory to God.
 - Another option is once the assembly is seated for the readings, estimate the number of people; count or use a seating chart (do not forget to count the musicians, servers, clergy, and other ministers). The best place to stand is near the sound system by the Vesting Room and also on the other side of the Blessed Sacrament Chapel near St. Kateri Tekakwitha statue.
 - Use a small glass bowl to estimate the number of altar bread. There are two bowls, the larger holds approximately 100 hosts and the smaller holds about 50 when filled level (not piled up or overflowing). Another option is to count by fives or tens and get an accurate count.
 - Place the bread in the Wood bowl.
 - Place one presider bread (breaks into 4 pieces) on top of the bread in the bowl. Those 4 pieces should be included in your count of hosts.
 - **Enter your count of total attendance on the calendar only** (do not include consecrated hosts in your total number for the calendar).
 - Set flagon and Wood Communion bowl on top of the gifts table.

After Mass:

- The priest, deacon, or acolyte will purify the vessels. Look for the sign to be flipped to the side which say 'Vessels are purified,' as an indicator that you may proceed with washing. After all bowls and cups have been purified, carefully wash, rinse, dry, and put away the bowls and chalices. Please be careful to not get any water in the seams of the bowls and chalices. **DO NOT GET THE WOOD BOWL WET!**
- Wash with good stewardship: the correct way to wash the vessels is by using a sponge and applying firm, soapy contact to all surfaces without water running. Then, run vessels under warm water to rinse them off before drying. **DO NOT SUBMERGE VESSELS IN WATER** as this will ruin them quickly and they are very expensive!
- Retrieve and put away the altar tray.
- Wash the flagon, lavabo bowl, pitcher, and measuring cup(s) and place in the cupboard.
- Put the finger towel from the altar tray into the laundry bag.
- **Place the heavy purificators in the laundry bag.** They do need to be washed too.
- Place all other linens in the laundry bag.
- *After the 8:30am Mass*, please leave out vessels on the tray for the next Mass.
- Hang up the wash cloth and towels to dry *except at the 11:00 Mass. (After the 11:00 Mass on Sunday, place all used towels and washcloths in the laundry bag and set by the ministry sign in by the Day Chapel.)* Put a new laundry bag on the hanger.

THANK YOU AND GOD BLESS YOU DISCIPLE OF JESUS!