

# FUNERAL PLANNING FORM

Name of the Deceased: \_\_\_\_\_

Funeral Date/Time: \_\_\_\_\_

\_\_\_\_ Mass \_\_\_\_ No Mass

Vigil Date/Time/Location: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: Phone Number: \_\_\_\_\_

Funeral Director: \_\_\_\_\_

Casket or Cremains: \_\_\_\_\_

Committal: \_\_\_\_\_

Funeral Luncheon: \_\_\_\_ Yes \_\_\_\_ No DVD video \_\_\_\_

\_\_\_\_ Before committal \_\_\_\_ After committal

Estimated number of people attending: \_\_\_\_\_

Estimated number of seats to reserve: \_\_\_\_\_

*Music ministry is provided by parish musicians. Family and friends are also welcome to assist with the music. Please discuss this option with the priest or deacon.*

*Do you have specific requests for music ministers?*

## MUSIC MINISTRY

Cantor (song leader) \_\_\_\_\_

Accompanist \_\_\_\_\_

Other \_\_\_\_\_

*Besides the service music (Holy, Holy, Lamb of God, etc) there are several places in the Funeral Mass appropriate for hymns. The music sheet offers a number of possibilities:*

## MUSIC SELECTIONS

Prelude Music \_\_\_\_\_

Gathering Song \_\_\_\_\_

Responsorial Psalm \_\_\_\_\_

Preparation of Gifts \_\_\_\_\_

Communion \_\_\_\_\_

Solos (Optional) \_\_\_\_\_

*Please note: Instrumental music can be quite nice during the preparation of gifts. Solos fit well during preparation of gifts, or as a meditation after communion.*

*The service will close with the Song of Farewell.*

*Family and friends of the deceased are invited to take an active role in preparing and participating in the funeral services for their loved one. Here are some possibilities:*

**OPENING RITES (When the body is present)**

During the ritual at the baptismal font you may:

Bless the casket with holy water \_\_\_\_\_ Place the pall on the casket \_\_\_\_\_  
Carry the urn \_\_\_\_\_

**SCRIPTURE READINGS and READERS**

First reading \_\_\_\_\_ Reader \_\_\_\_\_  
Second reading \_\_\_\_\_ Reader \_\_\_\_\_  
Gospel reading \_\_\_\_\_  
Prayers of Intercession Reader \_\_\_\_\_

**PREPARATION OF GIFTS (Minimum of two people)**

Gift Bearers \_\_\_\_\_  
\_\_\_\_\_

*If you know friends or family who are trained Communion Ministers they are welcome to help serve communion. We need two cup ministers at most funerals; large funerals require four cup ministers and one bread minister:*

**COMMUNION MINISTERS**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**ALTAR SERVERS**

*The parish can readily provide altar servers unless family or friends wish to serve.*

\_\_\_\_\_

**SHARING**

*Sharing by the family and friends is most appropriate at the Vigil service. If one family member or friend would like to say a few words at the funeral mass (following communion), that is acceptable:*

\_\_\_\_\_

**GRAVE SIDE SERVICES**

*At Holy Cross, Calvary and Sunset Cemeteries we have the option of lowering the casket during the grave side ritual (other cemeteries may not allow this option).*

Lower the casket? \_\_\_\_\_

## VIGIL SERVICE

*The vigil is a time for family and friends to gather, support one another, share stories and remembrances, and to pray before the body. It is an informal service with many options.*

*If the family would like to have a rosary, a decade from the Scriptural Rosary-  
Glorious Mysteries-Ascension of Jesus can be said.*

*The priest, deacon or lay minister will assist you in making plans for the vigil.*

*The church or the day chapel at St. Pius X parish is available for the vigil service,  
or you may choose to have the vigil at the funeral home.*

Date and Time \_\_\_\_\_

Location \_\_\_\_\_

### POSSIBLE SERVICE ORDER WHEN THE VIGIL IS HELD AT ST. PIUS X:

Gathering Song \_\_\_\_\_

First Reading \_\_\_\_\_

Responsorial Psalm \_\_\_\_\_

Gospel Acclamation \_\_\_\_\_

Gospel Reading \_\_\_\_\_

Video Presentation \_\_\_\_\_

Closing Song \_\_\_\_\_